Name: Klein, Amanda Date Range: 10/01/2019 to 12/31/2019

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Dates	Description and Location		Total Expense Including Tax
03/22/2	019 Business Meeting		84.68
05/22/2	019 Stakeholder Meeting		61.00
05/28/2	019 Stakeholder Meeting		36.88
10/02/2	019 Stakeholder Meeting		101.70
11/11/2	019 Stakeholder Meeting		36.82
11/19/2	019 Stakeholder Meeting		64.40
		Total	\$385.48

Entertainment

Dates	Description and Location	Total Expense Including Tax
	Total	\$0.00

Transportation and personal car usage (i.e. mileage & parking)

Dates	Description and Location	Total Expense Including Tax
12/31/2	019 Stakeholder Meeting (taxi) from 10/01/2019 to 12/31/2019	\$32.73
12/31/2	019 Business Meeting (mileage) from 10/01/2019 to 12/31/2019	\$83.60
12/31/2	019 Business Meeting (parking) from 10/01/2019 to 12/31/2019	\$154.00
12/31/2	019 Business Meeting (taxi) from 10/01/2019 to 12/31/2019	\$108.50
	Total	\$378.83

Professional dues/memberships

Dates	Description and Location	Total Expense Including Tax
	Total	\$0.00

Conferences and seminars

Dates	Description and Location	Total Expense Including Tax
	Total	\$0.00

Travel

Dates	Description and Location	Total Expense Including Tax
	Total	\$0.00

Employee recognition

Dates	Description and Location	Total Expense Including Tax
05/11/20	18 Employee Recognition	\$57.96
14/01/20	19 Employee Recognition	\$49.27
10/04/20	19 Employee Recognition	\$61.23
23/04/20	19 Employee Recognition	\$71.53
25/04/20	19 Employee Recognition	\$71.34
08/05/20	19 Employee Recognition	\$12.83
30/05/20	19 Employee Recognition	\$54.67
28/06/20	19 Employee Recognition	\$7.57
04/07/20	19 Employee Recognition	\$27.96
08/10/20	19 Employee Recognition	\$39.91
21/10/20	19 Employee Recognition	\$23.76
22/10/20	19 Employee Recognition	\$47.37
29/10/20	19 Employee Recognition	\$41.89
06/12/20	19 Employee Recognition	\$44.65
12/12/20	19 Employee Recognition	\$1,617.18
	Total	\$2,229.12

Miscellaneous items

Dates	Description and Location	Total Expense Including Tax
12/31/2019	Miscellaneous items	\$281.79
	Total	\$281.79