

CUSTOMER CONNECTION GUIDE:

HOW TO POWER UP YOUR PROJECT

Temporary electricity services for construction sites / special events / major renovations



This guide has been designed to help customers and general contractors who need **temporary electricity services** for projects like:

- Major renovations
- New building constructions
- Special events

Refer to this guide for a quick overview to help you get started. It highlights key information you should be aware of regarding temporary electrical service connections, including your responsibilities and requirements to help ensure safety.

Detailed information regarding connection obligations is available in our Conditions of Service, the document governing Toronto Hydro's connection responsibilities to customers, at **torontohydro.com/conditionsofservice**.

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TIPS FOR GETTING

Service costs

Depending on the scope of work, the cost of the Service Request will vary. Toronto Hydro has a list of services with standard charges as defined by our regulator, the Ontario Energy Board. You can find this list at **torontohydro.com/servicecharges**.

Service connection times

The length of time it takes to connect electricity varies based on the type of service and where your home, business or project is located. Service connections can take anywhere from a few weeks to several months, so it's best to submit your Service Request at **torontohydro.com/servicerequest** as soon as possible

Equipment installation placement

Electrical equipment needs to be placed in a location on your property that allows sufficient access for work and maintenance. We'll work with you to determine the optimal location or placement of the equipment to meet Toronto Hydro's requirements.

Call before you dig

Before you dig or excavate on your property, obtain proper clearances and approvals from utilities, including Toronto Hydro. The customer will be liable for any damages caused to Toronto Hydro assets. If you're digging, contact Ontario One Call at least five days before work begins at 1-800-400-2255, or submit a request online at ontarioonecall.ca to get a free locate — it's the law.

Line covers

Covered lines draw attention to the danger of live powerlines (e.g. cranes working close to Toronto Hydro powerlines). However, line covers aren't a source of isolation and aren't required by Toronto Hydro. For line cover installations, please contact Toronto Hydro for more information.

Responsibility for payment

The customer will pay a fair and reasonable charge based on cost recovery principles, or will pay the applicable fees in accordance with the charges presented in the Standard Service Charges listing, as available on Toronto Hydro's website at **torontohydro.com/servicecharges**.

Toronto Hydro won't begin work until required payments have been received.

Energization

Subject to Toronto Hydro requirements, the temporary service will be connected after receiving a "Connection Authorization" from the Electrical Safety Authority (ESA). The customer must also open an account with Toronto Hydro and provide payment for connection costs before energization.

Construction site requirements

Where a temporary service is to be provided, the customer will provide and maintain a designated area for posting Toronto Hydro signage and associated information. The customer is responsible for ensuring this isn't tampered with or obstructed in any way. The entire site where the temporary service is being installed (including the route to and from all work areas) must be maintained at all times in accordance with all applicable laws, regulations and codes.

For additional requirements related to temporary power connections, refer to our latest Conditions of Service, Section 2.6 (Temporary Services), at **torontohydro.com/conditionsofservice**.

Customers may be required to provide a stamped and signed structural analysis report for any structure that may be housing or supporting a Toronto Hydro-owned asset.

Have questions?

We're here to help. Please contact us at 416-542-8000 (press 4, then press 1 for services east of Yonge Street or 2 for services west of Yonge Street), Monday to Friday, between 8 a.m. and 4 p.m., or visit us online at **torontohydro.com/serviceconnections**.

TEMPORARY POWER OFFERINGS

A temporary service is a metered service connection requiring the supply of electricity typically for a period of less than 12 months, after which point the service is disconnected and removed. Where temporary services are required beyond 12 months, Toronto Hydro will review such requests on a case-by-case basis.

CONSTRUCTION TYPES

Temporary services are generally provided for construction purposes or special events. Examples are provided below.

Residential



High-rise



Transit



Special events (e.g. outdoor events, movie sets)



Depending on the location, temporary services are either supplied overhead or underground. Customers should contact Toronto Hydro in the early planning stages to provide the required project information. Toronto Hydro will then determine the appropriate type of temporary service installation and point of supply.

10 STEPS TO GET YOU CONNECTED

To help ensure a smooth process, the following steps* must occur in sequential order:

CUSTOMER STEPS

Submit Service Request

- Complete and submit an online Service Request at torontohydro.com/servicerequest
 - You'll need to include all required project information, including the site plan, proposed electrical drawing, building permits, zoning certifications and load calculations, in order to proceed

Sign agreement and return it with payment

• Sign and return the job quote or offer to connect, along with required payments as instructed on the documents

Prepare site for connection -

- You or your general contractor will need to complete all applicable civil and electrical construction on your property, and make sure the site is safe for us to begin work
 - It's important that you provide clear access to the property, especially leading to and in front of the meter location

Schedule Electrical Safety Authority (ESA) inspection**

- After the electrical and civil installation is done, you're required to schedule and complete a safety inspection with the ESA
- You or your contractor can contact the ESA and submit a request on their website at esasafe.com

TORONTO HYDRO STEPS

Review project details

- Review project uctans
 One of our representatives will contact you to review the details within five to ten business days, depending on the type of project
 - We may require a design pre-payment that must be paid prior to commencing design work. This design pre-payment will be credited towards your financial obligations for the project

Provide a job quote or offer to connect

- We'll complete the design and estimate to determine the course of action once we receive all the required project information
- Our representative will provide a job quote or offer to connect. This will specify the project details, timelines and financial requirements to proceed with the application request
- Complete design, arrange for permits and order material (if applicable)
- We'll complete the detailed design, apply for the required permits, order materials and issue the project for construction

Begin construction (if applicable)

• We'll begin civil and electrical construction work where the responsibility resides with Toronto Hydro (e.g. civil construction work on road allowance)

Complete final inspection**

• Once we receive ESA connection authorization, we'll conduct a final site inspection to ensure it meets our standards and conditions as set out in the agreement

Connect you to the grid

• Upon successful completion of the site inspection and receipt of any outstanding project information, we'll schedule and complete the service connection within five business days for services 750 V or less, or ten business days for services greater than 750 V

Costs and durations vary greatly depending on location, type of request, amount of construction involved, etc. For a list of standard service charges, visit torontohydro.com/servicecharges.

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** This step is not applicable for relocations or demolitions.

TEMPORARY POWER OPTIONS

TABLE 1

SERVICE TYPE	PRIMARY VOLTAGE	SUPPLY VOLTAGE	MAXIMUM SERVICE SIZE	MAXIMUM DEMAND LOAD
Secondary distribution (overhead or underground)	All	120/240 V (1ph, 3w)	200 A	38 kVA
		120/208 V (3ph, 4w)	200 A	57 kVA
		347/600 V (3ph, 4w)	200 A	166 kVA
Dedicated overhead transformer (TX) (installed on public road allowance or private property)	All	347/600 V (3ph, 4w)	600 A	500 kVA
Dedicated pad-mounted TX	All	120/208 V (3ph, 4w)	1,600 A	500 kVA
(installed on private property)		347/600 V (3ph, 4w)	600 A	500 kVA
Dedicated customer-owned substation (installed on private property or public road allowance)	All	Subject to Toronto Hydro review and approval		

RESIDENTIAL & SMALL DEVELOPMENTS UP TO 200 A SERVICE

2. Temporary underground feed

347/600 V

Two connection methods are available for this service type:

1. Temporary overhead feed



120/240 V

For temporary secondary services up to 200 A, Toronto Hydro will supply from a secondary distribution system on the road allowance. If capacity isn't available, a temporary transformer will be installed and later removed when the temporary service is no longer required. The customer is responsible for paying for the installation and removal of the temporary service.

120/208 V

Toronto Hydro will supply temporary service conductors from the distribution system to a temporary pole or structure located on private property. The pole or structure will be used for the meter base and service mast. Where practicable, Toronto Hydro will try to supply power from the nearest overhead distribution system.

The Toronto Hydro secondary service conductors will terminate at this temporary pole or structure that's owned by the customer and installed on customer/private property. The customer is responsible for installing all the necessary apparatus (e.g. conduit, meter socket, service equipment in weatherproof enclosure) on the pole or structure.

CONSTRUCTION & EVENTS UP TO 600 A SERVICE

Two connection methods are available for this service class:

1. Overhead transformer

2. Pad-mounted transformer



SPECIFICATIONS AND REQUIREMENTS

Overhead transformer

- Installed on road allowance or private property
- Toronto Hydro will install temporary service conductors directly from the transformer secondary terminals up to a temporary pole that's owned by the customer and installed on customer property
- The customer is responsible for installing all the necessary components (e.g. weatherhead, service mast, conduit) on the pole
- The customer will extend the temporary service conductors from the pole to a customer-owned power shack where the main service entrance equipment and meter cabinet are installed

Pad-mounted transformer

- Installed on private property
- Toronto Hydro will install a pad-mounted transformer and primary cable to a pad-mount foundation located on customer property
- The customer is responsible for installing conduit and the pad-mount foundation on their property
- The customer must also install a secondary service cable from the pad-mounted transformer to a customer-owned power shack which contains the customer's main service entrance equipment and meter cabinet

CONSTRUCTION & EVENTS ABOVE 600 A SERVICE

Temporary service sizes above 600 A are supplied from primary voltage. Customers are required to provide their own temporary customer-owned substation.



The conditions and requirements for a temporary customer-owned substation, if required, will follow the *Toronto Hydro Requirements for the Design and Construction of Customer-Owned High Voltage Substations*. To learn more, click on the Reference 4 link at **torontohydro.com/conditionsofservice**.

SPECIAL CONSTRUCTION RAISED PLATFORM



Where there's no space for temporary transformer facilities on customer property, an alternative approach may be possible whereby a temporary customer-owned substation is installed on a raised platform within the road allowance. This temporary installation is only permitted in the following circumstances:

- Placement on customer
 property isn't practicable
- The City of Toronto has provided written approval

Customers may be required to provide a structural analysis report, stamped and signed by a Professional Engineer licensed within the province of Ontario, for any structure that may be housing or supporting a Toronto Hydro-owned asset.

Learn more about customer connections

For further details, please refer to our Conditions of Service at **torontohydro.com/conditionsofservice**.

Alternatively, you can speak to a Customer Service Representative directly by calling 416-542-8000 (press 4, then press 1 for services east of Yonge Street or 2 for services west of Yonge Street) from Monday to Friday, 8 a.m. to 4 p.m.

Additional connections

- For Distributed Energy Resource connections (such as solar panels and back-up generators), please visit **torontohydro.com/gridconnections**
- For information on electric vehicles and charging stations, visit torontohydro.com/electricvehicles



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